**CATHERINE NDUKU**

**P.O Box 1188-90115 KANGUNDO**

**Tel: +254701646673**

**E-mail: catenduku995@gmail.com**

**Profile Summary:**

I am a self-driven individual, optimist and dynamic with a team work initiative nature who is able to work under minimal supervision. I am a principled, ambitious and goal oriented individual who upholds Christian values. Excellence, Integrity and Respect really drive me. I am seeking for Technical Support Intern position in your company that will allow me to fully implement my skills to enable the proper results.

**Personal Details:**

* Date Of Birth: 2nd March 1995
* Marital Status: Single

**Education and Professional Qualification:**

* Degree in Information Technology from Jomo Kenyatta University of Agriculture and Technology :2018
* Certificate in Computer Packages, Glasa College of Professionals.
* Kenya Certificate Of Secondary Education, Muthale Girls School; 2013;
* Kenya certificate of Primary Education ,Malivani A.I.C Boarding primary

**Key Professional Skills and Competencies:**.

* Good communication skills with the ability to work alone and as part of a team.
* Flexible and willing to be involved in all aspects of the operation
* Proficient in MS Office products.
* Understanding of leading edge technologies.
* Dedicated, self-motivated achiever, committed to success and adept at multiple tasks in a demanding environment.
* Self-motivated and a strategic decision maker, good interpersonal skill, flexibility to progress.
* Highly organized with ability to prioritize and multi task and take initiative
* Highly experienced with Digital marketing
* Data management using MY SQL
* E-commerce platforms integration.

**PROFESSIONAL EXPERIENCE**

**January 2014 to March 2014 EXP Marketing**

Worked as a sales promoter for EXP Marketing. I dealt with products from Haco Industries and Cadbury Kenya Limited

**May 2014 to August 2014 ZENKO COMPANY MARKETING**

Worked with Zenko Company as sales promoter for Hanan tissues and Bella tissues.

**August 2015- December 2015 IT Precision Ltd**

This time I had​ ​ventured into the Information Technology field. My first job was in networking. I was contracted by IT Precision Ltd to provide my professional assistance in developing a WIFI network for Geek Mergence Ltd, in Roysambo.

**February 2017- September 2017 MINISTRY OF LAND AND PHYSICAL PLANNING**

I worked in the ICT Department as an intern as well as the Geospatial Data Management Department where I undertook the following duties and functions:

1. **Information Communication Technology department**

* In this department was trained on company’s software’s and how they are installed
* I configured printers for users to enable them print
* Made Ethernet cables for users who did not have
* I activated data points for users who had moved to areas where they needed network
* I assisted in configuring of Cisco IP for users and setting them for users
* I re-terminated cables for the users whose RJ-45 clips were not working
* Installing software’s for users that they require to use eg .ICS, GIS

1. **Geospatial Data Management department**

* As a Data Verification Associate I was tasked with the management of data needed for old and new clients in the company.
* Report Presentation to management for Decision Making Support.

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**SEPTEMBER 2018-​MAY 2019: AFRICAN BOMA**

* I worked as technical support officer in African Boma. I  monitored and maintained the computer systems and networks for the organisation,installing and configuring computer systems, diagnosing hardware and software faults and solved technical and applications problems,
* Support for developers , integration ,and implementation of the Daraja Developer portal from Safaricom PLC with acquired knowledge on Mpesa APIs,I have been able to integrate it in their online system

**REFEREES**

Please feel free to contact the under mentioned in regard to my competence, work ethic, performance and / or any other aspect with respect to me:

**Benson Lui**

Geospatial Data Management officer

Survey of Kenya Ruaraka

Mobile phone +254719757049

**Lauben Nuwagaba**

Chief Executive Officer of AFRICAN BOMA

Kampala Uganda

Mobile phone +256705754347

**Henry Munyao Ngomo**

Director ministry of land and physical planning

Ardhi House 12th floor Upper Hill

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